



Dear Parent/Guardian:

Payson Unified School District is committed to providing meals to students who choose to purchase food at school, but also feels very strongly that there is an obligation to take care of meal debts in a timely manner. In order to provide students and parents/guardians in the Payson Unified School District with the best possible service, clarity, and accountability surrounding the school lunch program, the following procedures regarding unpaid meal charges (negative account balances) will be implemented *January 7, 2019*.

Students may charge up to three meals on their cafeteria accounts. After a student's account has reached the maximum charge limit of \$10.00, the student will be offered an alternate reimbursable meal that complies with USDA requirements for breakfast and lunch. The alternative meal for breakfast [excluding BIC] will include a bowl of cereal, fruit and milk. The alternative meal for lunch will include sun butter & jelly sandwich, fruit and vegetables and milk. ***Students will not go without eating or be denied a meal.*** A la carte items are not part of the USDA program and are not allowed to be charged or purchased if a student has a negative balance.

All meal purchases are to be prepaid before meal service is rendered. For electronic deposits, please call the Food Service office as we are now able to take credit/debit payments over the phone. Money can also be brought to the cafeteria cashier for deposit. Students who do not have sufficient funds shall not be allowed to charge meals or a la carte items until additional money is deposited in the student account. Parents or guardians will be notified by letter, phone call or email from the Food Service Coordinator when students are at a negative balance. Please be diligent in checking these forms of communication.

No lunch charges will be allowed under any circumstances during the last ten (10) days of the school year.

Please contact your Food Service Coordinator, Mary Jo Turvey-Kammerude at 928.472.5703 if you have any questions.

Thank you,

Mary Jo Turvey-Kammerude

As a reminder, Free and Reduced Price Meal applications are available year round from the Food Service Office or Campus Front Offices'. These are quick and easy to complete and may be of benefit to many households and families. Call 928.472.5703 if needed for assistance in the application process.